

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072
June 5, 2017
6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.
2. Answering roll call was Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
3. There were no Citizen's Comments.
4. Kenneth Vest made the motion to approve the minutes from the May 15, 2017 meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Justin Buckley seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
5. There were no items to be removed from the Consent Agenda.
6. Rhonda Harbor was unable to address the council in reference to employee's health insurance due to being absent.
7. Vice Mayor Jerome Gnatek made the motion to approve Ordinance 2017-5, in reference to closing a portion of Lake Drive. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
8. Vice Mayor Jerome Gnatek made the motion to approve the building permit for Allen Hill to have constructed a 24' x 56' garage at 402 John Deere Road. Justin Buckley seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
9. Vice Mayor Jerome Gnatek made the motion to approve the building permit for Jake Hayden to construct a 10' x 21' porch and a 15' x 20' fence at 206 W. 5th. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

10. Vice Mayor Jerome Gnatek discussed the way that vacation is accrued for the Town of South Coffeyville's employees in reference to the employee handbook. Mayor Jim Wilhelms tabled the discussion.

11. Vice Mayor Jerome Gnatek made the motion to table the discussion and vote on previous rate changes from the May 15, 2017 council meeting. Kenneth Vest seconded the motion to table the discussion and votes. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

12. In New Business, Robin Lamb requested the rental of a Mini Excavator from United Rental in Bartlesville, OK for digging out ditches. The cost would be \$2,876.00 for a monthly fee or \$1,260.00 for a weekly fee.

Vice Mayor Jerome Gnatek asked for an Executive session title 25 Oklahoma Statue 307--Discussing the purchasing and appraisal of real property. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

Vice Mayor Jerome Gnatek made the motion to come out of executive session. Loneta Hooper seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

17. Reports from the Departments:

Report from Jim Wilhelms, Mayor -- Reported he was waiting on a response from the Cherokee Nation about grants.

Report from Wade Lamb, Chief of Police -- Absent.

Report from Jim Wilson, Fire Chief -- Absent

Report from Robin Lamb, Maintenance Supervisor -- The new sewer machine was on display outside of City Hall for viewing after the meeting.

Report from Jeri Culbertson, Office Manager -- No Report.

Report from Mitch Lakey, Emergency Manager -- Absent.

Report from Jerome Gnatek, Floodplain Administrator -- No report.

Report from Marty Meason, Town Attorney -- Absent.

Report from David Clanin, Town Auditor -- Absent.

15. Justin Buckley made the motion to adjourn. Loneta Hooper seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

The meeting concluded at 6:48 P.M.